



## Administrative Tools

### Keep Everything Running Smoothly

Centralized Multimedia helps you maximize the effectiveness and availability of your digital media (PowerPoint and digital video files) and traditional media (VHS, DVD, Laserdisc) collections by controlling and monitoring when and how they are viewed. Only videos that pertain to your curriculum can be used, preventing the use of unapproved media. And to simplify system management, the Telecenter IP browser-based interface allows you to manage the system from practically anywhere.

Telecenter IP lets you inventory and catalog all your multimedia resources in a single, central database. The program employs a standard SQL database accessed through familiar ODBC interfaces. Even legacy catalogs such as those found in Machine-Readable Cataloging (MARC) format or plain text files can be readily accessed with Telecenter IP.

## Management Reports

### Ensure Proper System Utilization

A full selection of usage reports provide both the big picture as well as more detailed information on how Telecenter IP is being used:

- The Easy Reports feature provides an instant snapshot of your system activity at any time
- Usage-monitoring features allow you to check system usage and identify teachers who may need additional training
- Content-monitoring provides data on the frequency of use for all videos

---

## Integrates

### With Existing Media Library

Given the large size of many existing video libraries, it isn't practical to convert all the videos to digital format. Telecenter IP allows you to continue to use these existing videos and incorporate them into your new multimedia lessons. The Telecenter IP "Loader" program assists the media staff in loading the reserved tapes, DVDs, and laserdiscs. The Loader program:

- Ensures that specific media is available when the instructor reserved it
- Rotates through all playback machines to ensure balanced usage

## Simplifies

### and Automates Operation

Telecenter IP streamlines media distribution with automated scheduling of removable media, as well as access to stored digital media on the network. This capability significantly reduces the level of manual intervention previously required of media center staff. Reducing the time devoted to the task of loading tapes and discs ensures that videos will be available when requested and teachers will actively use the system.

